

Library Director's Report
October 2020
By Crystal Spybuck

- Volunteer update: Carolyn G. is continuing to help with organizing our Sale Section and clean up the Free Book area. Holly subbed at the front desk on September 22nd and she said she would be available for future volunteering.
- Currently we are still mainly providing “Grab and Go” service twice a week for 4 hours each day. We are currently providing porch pick-up times six days a week. We are averaging about 35 visitors each day we are open.
- We are continuing to quarantine materials for 72 hours per scientific recommendations.
- We are averaging 30 Facebook views per Virtual Storytime posting.
- Contacted Demco about the sanitizing liquid that has not shipped yet in 4 months. It turns out that Purell discontinued the contract with them to ship the liquid, but Demco does have a third party seller that has a product that will work with the devices we ordered. I told them to place the order.
- Apache Air completed their rezoning and installing sensors. I had them install a lock box around the thermostat in the Computer Lab. Blanco Library Inc. has signed a one year contract for Apache Air to do quarterly maintenance on our units.
- I attended the virtual Blanco City Meeting on September 8th when they were finalizing their budget. They approved us for the \$15,000.
- I did the photo-op with the Kinder Morgan check for Blanco Library Inc on September 16th.
- We received an additional 3 hotspots from the Tocker Foundation reallocated from Llano Library. Their service will end in February like the other 5 hotspots. We will take on the service cost after that. I am asking for a quote but I think it will be about \$15 per device. I set up their programing for circulation and helped advise another library on their set up.
- I launched the Friends Zoom meeting for September and the Membership meeting in October.
- I built an online form for the Friends Membership Drive that will be launched this next week. I worked with Jackie to get our PayPal set up as a Giving Funds program so we do not have to pay credit card processing fees on donations. I have also set up a Google Drive folder for the future Friends secretaries to keep records online.
- I attended the CTLS webinar on September 11th for their semi-annual membership meeting. I also attended their September 16th webinar for libraries to discuss virtual programing.
- The Committee to work on the Compensation policy met on the 24th and we worked out some good ideas. We are still looking at ways we can make it even better. We will meet again and keep patiently working on it.
- I hosted the Book Buddies informal book discussion on September 23rd. We will now have these on fourth Wednesdays in the future. Two more people signed up for this group.
- I helped to host the Zoom meeting for Blanco Library Inc setting up the sound system and camera.
- I am helping to host the Zoom meetings for the Blanco Woman’s Club and Blanco Book Bunch.
- HOT IT came out on October 7th. They have changed out the depleted backup battery for the servers, took our discarded plastic DVD cases to recycle, installed the wireless microphone system for the large

conference room, and I am working with them to backup my laptop to the server. They are working on finding a replacement monitor for one of the front desk computers.

- Susan Herr from the Bulverde Library stopped by to pick up the last of the equipment we had on loan for the DIY Grant from the Spring. They will re-pack the program supplies so libraries can borrow equipment specific to programs they want to plan. We received a document camera from this program to add to our equipment. Susan advises it can be used to zoom in on projects you are teaching online. Looking forward to using this.
- The new Advantage Platform for Overdrive is launched. At the close of September, we had 18 ebooks (some of these are duplicate copies for the book clubs) and 5 eaudiobooks. We had 19 circulations of these items during the month of September.